

SUNY Korea Faculty Senate

CONSTITUTION

Preamble:

In February 2022, the President of SUNY Korea approved an advisory body known as the Faculty Senate of SUNY Korea. The Senate is the main body to implement shared governance at SUNY Korea and it consists of members elected by the various academic units of the University. Shared Governance is the process by which the University Community respectfully shares responsibility for reaching decisions on matters of policy and procedure. The recommendations of the Faculty Senate are advisory to the University administration and the Faculty. The Senate may address any matter of importance to the University in general and to the Faculty in particular. It will make policy recommendations where it regards this as appropriate and is responsive to the President of the University.

Article 1: Name

The name of this body shall be SUNY Korea Faculty Senate, hereafter referred to as “The Senate.”

Article 2: Function and Jurisdiction Section A: Jurisdiction

- i. While the Senate recognizes the autonomy of various divisions of the University in matters of their special concern, it reserves the right to review any actions of these divisions which affect the University and to make recommendations to the President concerning these actions.
- ii. The Senate may make recommendations to the President, or any other administrative official via the President, on matters of general University concern.
- iii. The President or any other administrative official via the President, may make recommendations to the Senate for consideration by the Senate.
- iv. The Senate may also communicate directly with the Provost and Deans, with notification to the President, on any matters of general University concern.
- v. The Senate may request necessary information from the President, and through the President from other administrative officials of the University, in order to implement its responsibilities.

Section B: Non-acceptance of the Senate recommendations by the Administration

If any recommendation of the Senate is not acceptable to the President, or any other administrator of the University, the President shall notify the Senate, and communicate the reasons for the adverse decision to the Senate. The President and the Senate agree that the President will respond to a Senate’s recommendation in a timely manner. The Chair of the Senate shall communicate and follow up with the President on any recommendation of the Senate which has not been answered by the President in a timely manner.

Article 3: Membership Section A: Composition

The Senate shall be composed as follows:

- Each department, (and the Faculty of Science and Humanities (FSH)), and the English Language Program at SUNY-Korea represents one unit; and shall have one representative to the Senate.
- Eligibility, the method, and terms of elections are set by the Senate Bylaws.
- The immediate past chair of the Senate shall be a member of the Senate for the academic year following the end of her/his term of office.
- The ex-officio non-voting members shall be the following campus administrators: President, Provost, Vice Presidents, and Deans.

Section B: Alternates

Any elected member who is unable to attend a meeting of the Senate shall arrange for her/his elected alternate faculty member to attend that meeting. Before the beginning of that meeting, the elected member shall communicate in writing, the name of the alternate faculty to the Chair of the Senate. The alternate faculty has the privileges of the floor and vote.

Article 4: Officers

The Officers of the Senate shall be a Chairperson, a Vice-Chairperson, and a Secretary.

These Officers shall be elected from among the voting members of the Senate for two-year terms by a majority of the members of the newly constituted Senate present. The election shall be held as the last order of business at the last meeting of the Senate in the spring semester. Each Officer shall start her or his term in the following fall semester. Newly-elected Senate members shall be invited to this meeting to participate in the elections together with those members of the Senate whose terms of office do not expire at this final meeting. Each Officer shall serve in office until her or his successor has been elected.

Article 5: Committees

There shall be two kinds of Committees, standing committees, and ad hoc committees. Standing committees are:

- a. Executive Committee
- b. Academic Personnel Policy
- c. Education Council
- d. Campus Environment and Faculty Welfare
- e. Academic Planning and Educational Services

Ad hoc committees may be appointed by the executive committee of the Senate, on an as-needed basis. The executive committee consists of the three Senate Officers and two senators elected by the Senate to serve on this committee, without multiple members from the same department. Responsibilities, appointments, and terms of these committees shall be according to the Senate Bylaws.

Article 6: Amending the Constitution

This Constitution can be amended only by an affirmative vote of two-thirds of the total membership of the Senate at any duly scheduled meeting of the Senate. The proposed amendment shall be submitted in writing to the members present and/or to the Secretary at the duly scheduled meeting of the Senate prior to the one at which the amendment will be considered and voted upon.

A minimum of one week shall elapse between the meeting at which the amendment is submitted in writing and the meeting at which the amendment is voted upon.

The Secretary shall send a copy of the proposed amendment with the agenda for the meeting at which the amendment will be voted upon to all faculty and the administration.